



Examples of implementation of EPOS approaches in the teaching programmes of participating universities: University of Helsinki

**812217 (MAAT302) Project management and professional skills, 3 cr**

<b>Code</b>	812217	<b>Validity</b>	01.08.2015 -
<b>Name</b>	Project management and professional skills	<b>Abbreviation</b>	MAAT302
<b>Scope</b>	3 cr		
<b>Type</b>	Intermediate studies		
<b>Type</b>	Course		
		<b>Grading</b>	General scale
			no
		<b>Can be taken more than once</b>	no
<b>Unit</b>	Department of Agricultural Sciences		

**Teachers**

<b>Name</b>
Hanna-Riitta Kymäläinen
Mervi Seppänen

**Description**

<b>Target group</b>	Major students in agricultural sciences.
<b>Timing</b>	Spring term, III period. Recommended for 3rd year students.
<b>Preceding studies</b>	Basics of agricultural sciences and intermediate level courses.
<b>Objective</b>	<p>After completing the course a student is able to:</p> <ul style="list-style-type: none"> <li>- recognize several ways of career planning</li> <li>- analyze her/his own decision making process</li> <li>- recognize and apply different strategies to apply for work</li> <li>- prepare necessary documents for work application</li> <li>- describe different phases and characteristics of team work</li> <li>- describe the fields and the main good practices of project management</li> <li>- divide the assignment and the project into separate wholes</li> <li>- describe the basic principles of project resourcing</li> <li>- define the main leadership and employee skills</li> <li>- describe how to justify one's viewpoints, and describe the main communication skills</li> </ul>
<b>Contents</b>	Career planning and self-knowledge, work application skills, basics of project management, compiling a project plan, and scheduling, resourcing, executing and reporting it. Project- and team working skills, roles. Leadership and employee skills. Scientific argumentation in working life. Communication skills.
<b>Study materials and literature</b>	Kymäläinen, H-R., Lakkala, M. H., Kamppari, K. & Carver, E. 2016. Opas projektityöskentelyyn [A Project Work Guide]. Tieteestä toimintaa -verkosto, Helsingin yliopisto. 78 s. <a href="http://hdl.handle.net/10138/160099">http://hdl.handle.net/10138/160099</a>
<b>Completion</b>	Classroom teaching, project work, independent work.
<b>Evaluation</b>	Project work. Scale: pass/fail.
<b>Responsible person</b>	Hanna-Riitta Kymäläinen
<b>Other information</b>	The course is only for the majors in the agricultural sciences.